2021 National Excellence Achievement Awards Description: (from Policy 6.1)
PNAA National Excellence Achievement Awards will be given out to selected awardees every year during the PNAA Annual Convention under the following categories:

a. Clinical Staff Nurse
b. Nurse Administration
c. Nurse Researcher/Scientist
d. Nurse Educator
e. Nurse Entrepreneur
f. Community & Population Health Nurse
g. Nurse Informaticist
h. Advanced Practice Registered Nurse
i. DAISY Nurse Award for Advancing Health Equity - Team Award

Call for Nominations:
• Award candidates are invited to submit applications by the designated deadline that address criteria relevant to their chosen award category.
• The PNAA National Excellence Achievement Awards are presented to the recipients at the Annual PNAA National Convention. Hosted this year by PNA New York.

ELIGIBILITY CRITERIA
From Attachment #3 (Policy 6.1)
PHILIPPINE NURSES ASSOCIATION OF AMERICA CRITERIA
FOR NATIONAL EXCELLENCE AWARDS

Category I: Clinical (Staff) Nurse (Refer to accompanying score sheet for additional guidance)
Nominee must:
A. Be an active paid PNAA member and the affiliate chapter for at least two (2) years and in good standing.
B. Be a current U.S. licensed nurse practicing in the role of clinical staff nurse a minimum of two (2) years.
C. Provide evidence of significant contributions to the practice of nursing as a generalist nurse within the last two (2) years.
D. Be publicly recognized by a professional organization and/or PNAA for meritorious contributions as a generalist nurse within the last two (2) years.
E. Maintain current practice through education (formal or contact hours) pertinent to the clinical (staff) nurse role.
Category II: Nurse Administrator/Manager (Refer to accompanying score sheet for additional guidance)
Nominee must:

A. Be an active paid PNAA member and the affiliate chapter for at least two (2) years and in good standing.
B. Be a current U. S. licensed nurse practicing in the role of nurse administrator, director, or manager for at least two (2) years.
C. Provide evidence within the last 10 years of innovative, impactful leadership in any healthcare setting (i.e., acute, chronic, ambulatory, community, or long-term care) within the last five (5) years.
D. Be publicly recognized for significant contributions to nursing leadership/management and/or PNAA within the last ten (10) years.
E. Maintain current in role through education (formal or contact hours) directly related/relevant to the nurse administrator/manager role.

Category III: Nurse Researcher/Scientist (Refer to accompanying score sheet for additional guidance)
Nominee must:

A. Be an active paid PNAA member and the affiliate chapter for at least two (2) years and in good standing.
B. Be a current U. S. licensed nurse practicing nurse in the role of nurse researcher (individual or team) for the last five (5) years.
C. Provide evidence (i.e., study or manuscript abstract) of their role as a principal or co-investigator of a completed research study or evidence-based project in a healthcare setting within the last ten (10) years.
D. Be publicly recognized for significant contributions through research to the practice of nursing and/or PNAA within the last ten (10) years.
E. Maintain current in role through education (formal or contact hours) directly related/relevant to the nurse researcher/scientist role.

Category IV: Nurse Educator (Refer to accompanying score sheet for additional guidance)
Nominee must:

A. Be an active paid PNAA member and the affiliate chapter for at least two (2) years and in good standing.
B. Be a current U. S. licensed nurse educator/faculty affiliated with a School or College of Nursing or practices in an in-service/continuing education role for the last two (2) years.
C. Provide evidence (i.e., curriculum development, teaching plan, Awards of teaching and learning project) of their role as nurse educator within the last five (5) years.
D. Be publicly recognized for significant contributions through nursing education to the practice of nursing and/or PNAA within the last ten (10) years.
E. Maintain current practice through education (formal or contact hours) directly related/relevant to the nurse educator role.
Category V: Community & Population Health Nurse (Refer to accompanying score sheet for additional guidance)
Nominee must:
A. Be an active paid PNAA member and the affiliate chapter for at least two (2) years and in good standing.
B. Be a current practicing U.S. licensed community and population health nurse for at least two (2) years.
C. Provide evidence (i.e., president/chairperson/project leader of at least one (1) established professional nursing, civic, or community organization) in their role as community and population health nurse within the last five (5) years.
D. Be publicly recognized for significant contributions through community and population health nursing on the image and quality of life for the Filipino community at large to the profession and/or PNAA within the last ten (10) years.
E. Maintain current practice through education (formal or contact hours) directly related/relevant to the community and population health nurse role.

Category VI: Nurse Entrepreneur (Refer to accompanying score sheet for additional guidance)
Nominee must:
A. Be an active paid PNAA member and the affiliate chapter for at least two (2) years and in good standing.
B. Be a current practicing U.S. licensed nurse entrepreneur engaged in a health-related enterprise for at least two (2) years.
C. Provide evidence (i.e., Business model for legal nurse consultant, wellness coach, nurse staffing, nurse blogger/free-lance writer) in their role as nurse entrepreneur within the last five (5) years.
D. Be publicly recognized for significant contribution to the professional and personal growth and socioeconomic well-being of person(s) and/or PNAA directly related/relevant to the nurse entrepreneur role within the last ten (10) years.
E. Maintain current practice through education (formal or contact hours) directly related/relevant to the nurse entrepreneur role.

Category VII: Advanced Practice Registered Nurse (APRN) (Refer to accompanying score sheet for additional guidance)
Nominee must:
A. Be an active paid PNAA member and the affiliate chapter for at least two (2) years and in good standing.
B. Be a current U.S. licensed and Board-certified Advanced Practice Registered Nurse in the role of Certified Registered Nurse Anesthetist (CRNA), Clinical Nurse Specialist (CNS), Certified Nurse Practitioner (CNP), or Certified Nurse Midwives (CNM) for at least two (2) years.
C. Provide evidence (i.e., Practice Guidelines, Care Protocols) of significant contribution through evidence-based development of innovative ideas and programs to improve patient care access and diagnosis, nursing practice, health promotion and disease prevention in their APRN role within the last five (5) years.
D. Be publicly recognized for significant contribution to the practice of Advanced Practice Clinical Nursing and persons served and/or PNAA directly related/relevant to the APRN role within the last ten (10) years.
E. Maintain current practice through education (formal or contact hours) directly related/relevant to the APRN role.

Category VIII: Nurse Informaticist (Refer to accompanying score sheet for additional guidance)
Nominee must:
A. Be an active paid PNAA member and the affiliate chapter for at least two (2) years and in good standing.
B. Be a current U.S. licensed practicing nurse informaticist or nurse informatics leaders within a non-nursing health care organization for at least two (2) years.
C. Provide evidence (i.e., clinical system development, implementation and/or optimization of patients/consumers and/or uniquely applied clinical systems tools and techniques impacting clinician workflow/productivity) of significant contribution to health-care systems within the last ten (5) years.
D. Be publicly recognized for significant contributions to the practice of nursing informatics and/or PNAA within the last ten (10) years.
E. Maintain current practice through education (formal or contact hours) directly related/relevant to the nurse informaticist role.

Category IX: DAISY Nurse Award for Advancing Health Equity - Team Award (Refer to accompanying score sheet for additional guidance)
Nominated Team must:
A. Be active paid PNAA members and the affiliate chapter and in good standing.
B. Collaborate with a designated team leader or a chapter leader in community health initiatives to advance health equity.
C. Be comprised of a minimum of five (5)-chapter members (may include chapter officers)
D. Function as role models of collaboration and teamwork during community health initiatives as evidenced by submitted community nominations.
E. Create initiatives in the community promoting health equity that address social determinants of health (i.e., economic stability, education access and quality, health care access and quality, neighborhood and build environment, social and community context)
F. Demonstrate a culture of compassion, trust, respect, stewardship, professionalism, integrity, and excellence with the target community and/or population as evidenced by submitted community nominations.

INFORMATION ON ON-LINE APPLICATION PROCESS (AKA “checklist”)

1. □ Current members may apply for the National Excellence Achievement Awards each year
   a. Note: May apply to a different Category three (3) years after the date of award acceptance.
2. □ The application for the PNAA Awards is online through Google Forms.
3. To streamline the process, please read the instructions below to facilitate ease of completing the application.

4. The deadline for submitting applications is **MONDAY MAY 16, 2022, at these times:**
   a. 6:00 p.m. Hawaii Time
   b. 9:00 p.m. Pacific Time
   c. 10:00 p.m. Mountain Time
   d. 11:00 p.m. Central Time
   e. 1200 Midnight Eastern Time

5. **Note:** After these times, Google Forms will stop accepting online applications. The Awards Committee only accepts applications that are date- and time-stamped on or before the deadline as generated by Google Forms. *If you are in the middle of completing the online application and you passed the deadline (date and time), you will not be able to submit your application. It is highly advised to apply early; and not wait until the last minute. AND to attend scheduled working zoom sessions for applicants (contact your chapter president and/or RVP)*

6. The Awards Committee is **NOT** responsible for late submissions or inability of applicants to submit through Google Forms due to issues with Wi-Fi, internet, Google software (e.g., the system is down), etc.

7. Only documents with clear texts/images will be taken into consideration. Any documents deemed unreadable, blurry, distorted, etc., by the Awards Committee, will be excluded from the review.

8. **To promote consistency and equal opportunity,**
   a. All submissions accepted for review ONLY through the **official Google Forms platform**; any other form of submission (e.g., postal mail, email, hand delivery, printed/texted copies etc.) are not accepted/eligible for review.
   b. Additionally, the **years/time frames within category** criteria are provided to help the committee **determine current practice and NOT** to put a boundary on eligible years of nursing practice for all award categories. The often question arises, “What does it mean in APRN role/award category when it asks for evidence of contribution within in five (5) years and evidence of recognition within ten (10) years? (See category criteria for specific practice years)
      i. This criterion means that a nurse who provides evidence in their application of **contribution** after at least 1 year into their nursing practice within the last five (5) years of application AND evidence of **recognition** at least 1 year into their nursing practice within the last ten (10) years will be reviewed favorably.
   c. Definitions for contribution and recognition, the two overarching elements of excellence award criteria.
i. CONTRIBUTION = what YOU have given/imparted to the discipline of nursing. For example, article, practice guideline, volunteer time in professional nursing role locally or nationally.
ii. RECOGNITION = what OTHERS have noted/acknowledged/endorsed about what you have given/imparted to your nursing practice. For example, local or national award(s), new/renewed certification by professional nursing organization, promotion/advancement in your nursing role.

9. ☐ If selected as one of the recipients of the PNAA Excellence Nursing Awards, each recipient will receive a letter of notification from the Awards Committee Chair no later than June 6.

10. ☐ Each recipient is expected to be present during the Awards Ceremony (Saturday July 9) at the PNAA National Convention to receive the award. Awardees will receive a paid dinner ticket as committee budget permits.

SPECIFIC ON-LINE GOOGLE FORM INSTRUCTIONS (additional “checklist” elements!)

1. ☐ Application occurs through Google Forms platform. This requires that you log in to your Google account (e.g., Gmail) to complete the application form. If you do not have an existing Google account, PLEASE CREATE one before proceeding.

2. All documents uploaded to the online application form must be in PDF file format; except for your headshot photo, it must be in a JPEG file format.
   a. ☐ You may upload one (1) PDF file of your COMPLETE application.
   b. ☐ Please make sure you scan all your documents as PDF and save them FIRST within a master WORD (or other word processing program) and then convert/save as one (1) single PDF file for upload in Google form.
   c. ☐ Give your “master application file”/document a title. Name your file using the following naming format:
      ▪ last name, followed by your first name, the award category, and date of submission
      Example: Angel.Ocampo_clinicalstaffnurse.5.16.2022
      ▪ It is recommended you create a designated folder on your computer where you can save all your application documents. This will facilitate the ease of collating your documents to scan, convert to pdf file, add to “master application file” that you will upload to Google Forms.

3. Email Address:
   a. ☐ Provide the email address where you want to be contacted of the result of your application. Preferably the “new” Gmail account you created for the purpose of this application.
4. **Your Photo:**
   a. □ It is expected you be dressed in business attire in your headshot photo. Failure to comply with this requirement could result in disqualification. **DAISY team award, submit one team photo.**
   b. □ Save your photo as a JPEG file following the naming format your.name_awardcategory. (i.e., nurse researcher) date of submission
   c. □ You will be required to sign a Photo Release Consent in the online application in Google Forms.

5. **DAISY team award applicants**: Follow prompts within on-line application.
   a. Give your team a name is descriptive of your team project.
   b. Include nominee endorsement write up in your application.
   c. In your application Identify the health determinant(s) focus for your project from the following: economic stability; education access and quality; health care access and Quality; neighborhood and built environment; Social and Community context.
   d. Within your focus of health determinant(s) highlight how the team (see criteria):
      i. Promoted Equity by **Improved perception** among key stakeholders
      ii. Influenced/Implemented **Change** by describing outcomes.
      iii. Taught others by describing how effective quality improvement and/or community programming **reduced gaps**.
   e. Feel free to include storyboard of pictures and/or stakeholder comments in your write up.

6. **Personal Statement section of application: (not required for DAISY team Application)**
   a. □ The 500-word statement should address the quality of your professional persona relevant to the award category. Answer the question *“To what degree do my contributions and recognitions make me highly eligible for the award I am applying for?”*  
   b. □ Label this portion of your application with the heading “Personal Statement” and save file.

7. **Nominator Statement section of application: (to applicant: highly suggest sharing this info with your nominator)**
   b. □ Work with your nominator to construct a statement that addresses, in 350 word or less, a brief focused summary describing the degree to which you, the nominee/applicant, achieved the criteria (contribution & recognition locally and non-local within award category). Please ask your nominator to include a brief example of sustained and/or potential sustained involvement with PNAA and/or Affiliate chapters. Avoid simply listing contributions and recognitions. These are included in the applicants’ submission packet. Answer the question *“To what degree has the nominee demonstrated via evidence of contribution and recognition (see definitions above) they are highly eligible for the award they have applied for?”*
   c. □ Label this portion of your application “Nominator Statement” and save the file.
8. **Contribution Section of your application** *(what YOU have given/imparted to your nursing practice/ discipline of nursing) *(not required for DAISY team Application)*
   a. ☐ Gather your chosen exemplars of contributions made within the specific timeframe stated in the criteria for your award category.
   b. ☐ Scan and save into a SINGLE PDF file ALL CONTRIBUTION relevant items (i.e., articles in peer-reviewed journals, chapters in reference books/textbooks, posters presented, and newsletters written for a professional organization, hospital/unit, Inside PNAA, etc.) to verify your nursing contributions in your chosen award category.
   c. ☐ Then copy and paste this pdf collection of contribution documents into your “Master application file” under the Heading “contributions”.
   d. ☐ **NOTE:** The Awards Committee cannot provide exhaustive examples of types of contribution documentation. Please consult with your nominator to determine what you want to include to accentuate how you meet the criteria that positions you as a highly competitive applicant in your chosen award category.

9. **Recognition** *(what OTHERS have noted/acknowledged/endorsed about what you have given/imparted to your nursing practice/discipline of nursing) section of your application:** *(not required for DAISY team Application)*
   a. ☐ Gather and submit your chosen exemplars of recognition (i.e., WOCN, CNE, OCN, APRN-BC) that are current (see specific timeframe within the criteria) in chosen award category.
   b. ☐ **NOTE:** BLS, ACLS, PALS, etc. are NOT acceptable documentation of recognition because they are certifications necessary to maintain your nursing license and position in a particular role and not the same as what OTHERS note as exemplary about your work as a nurse.
   c. ☐ Nominations to an award in lieu of actual recognition awards are acceptable forms of recognition.
   d. ☐ Scan and save into a SINGLE PDF file ALL documents of recognition such as certificates of award/recognition or any form of document that verifies how OTHERS have endorsed your nursing achievements specific to your chosen award category.
   e. ☐ Then copy and paste this pdf collection of recognition documents into your “Master application file” under the Heading “contributions”.
   f. ☐ **NOTE:** The Awards Committee cannot provide exhaustive examples of types of recognition documentation. Please consult with your nominator to determine what you want to include that accentuates how you meet the criteria that positions you as a highly competitive applicant in your chosen award category.

10. **Continuing Education section of your application** *(not required for DAISY team Application):*
   a. ☐ Gather and scan relevant continuing education documents (i.e., evidence of completed contact hours, course units with grade, recent degree diploma) within the specific timeframe stated in the criteria for your chosen award category.
   b. ☐ Add up, and indicate in this section of your application, the TOTAL number of contact hours you wish considered.
c. ☐ Then copy and paste this pdf collection of continuing education documents into your “Master application file” under the Heading “continuing education”.

11. Confirmation of Information and submission:
   a. ☐ You will be required, in the on-line application, to attest that the information you provide in the is true to the best of your knowledge.
   b. ☐ After you click the SUBMIT button, **do not refresh, do not click the back button, or close your browser: you will LOSE YOUR ENTRIES** and you will have to re-start the online application process. And depending on your internet connection, it may take several minutes for the online form to be submitted. BE PATIENT!
   c. You know you have successfully completed the online application when you see a message like the one below.

   ![PNAA Application form](image)

   d. You will also receive a confirmation at the email address you provided on the online application. This is the same email where you will be contacted of the outcome of your application.

   **SCORE SHEET PROVIDED BELOW FOR YOUR GUIDANCE**

   FOR DETAILED SCORE SHEET REFER TO Attachment 4 of POLICY 6.1 (page 12) located at [https://drive.google.com/file/d/17H5FzUEHxqR7Yctk-NRz5Q9lpJtnxRAT/view](https://drive.google.com/file/d/17H5FzUEHxqR7Yctk-NRz5Q9lpJtnxRAT/view)

   **PNAA Awards Scoring Tool (Based on 2021 Approved P&P)**

<table>
<thead>
<tr>
<th>Name of Evaluator:</th>
<th>DATE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant Number:</td>
<td>1</td>
</tr>
<tr>
<td>Award Category:</td>
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<tr>
<td>Active Membership:</td>
<td>2-3 yrs = 1 pt;</td>
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<tr>
<td>CONTRIBUTION = what YOU DO within award category (i.e., Articles, presentations, community activities relevant to category) (3 pts total possible); local = 2, national/international = 1 (5 pts)</td>
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<tr>
<td>RECOGNITION = how &amp; what OTHERS SEE about your work within award category (i.e., Awards, Professional Affiliation specific to Category) (3 pts total possible); local = 2, national/international = 1 (5 pts)</td>
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<tr>
<td>Continuing Education (20 pts):</td>
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<tr>
<td>Try for Education in Category (5 yrs, 2-3 yrs, 1 yr) = 10 pts</td>
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<tr>
<td>DASY: Active Chapter Membership of team (15 pts)</td>
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<td>DASY: Nominee Endorsement (3 Points)</td>
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<tr>
<td>DASY: Licensed Nurses (20 max pts)</td>
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<tr>
<td>DASY: Promotes Equity (21 pts)</td>
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<tr>
<td>DASY: Show Change Outcomes (71 pts)</td>
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<tr>
<td>DASY: Teaches Others (22 pts)</td>
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<tr>
<td>TOTAL (600 Points)</td>
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   4 0 0 0 0
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   **ACCESS LINK TO GOOGLE APPLICATION FORM FOR YOUR CHOSEN AWARD CATEGORY ON NEXT PAGE**

   **REMEMBER THE DEADLINE IS MONDAY MAY 16 MIDNIGHT EST**

   See page 4 above for your time zone
- Click on your chosen award category title below that will take you directly to the Google Form - OR copy and paste the complete URL/link into your browser

A. Clinical Staff Nurse  
https://docs.google.com/forms/d/e/1FAIpQLSdY-ulXICRey01pR5qpBvWcOtkJqhaNOoUByL6u7YyA61rLVA/viewform?usp=pp_url

B. Nurse Administration  
https://docs.google.com/forms/d/e/1FAIpQLSe5NMY380SrAwlzVFAhLdQ1HoR-AkwvDLV02Kpz767AzneQkA/viewform?usp=pp_url

C. Nurse Researcher/Scientist  
https://docs.google.com/forms/d/e/1FAIpQLSeXIuNfsd0XV5QkGpq6x705wde63yspKop5L7gFX88H22gcg/viewform?usp=pp_url

D. Nurse Educator  
https://docs.google.com/forms/d/e/1FAIpQLSd9tr6TFZJUPbhS2PnhPL2DapJHzStM0u_QGYAineO1qzQ/viewform?usp=pp_url

E. Nurse Entrepreneur  
https://docs.google.com/forms/d/e/1FAIpQLSfs2iy7_qg0Rw_7anq_QcDgLGM8uxcu6BLzMnFijT7SI-nljg/viewform?usp=pp_url

F. Community & Population Health Nurse  
https://docs.google.com/forms/d/e/1FAIpQLSdYRPCBVwqSwCP0l5GcrBN99fHlfmjhFRPcS2hQqLW0zywxA/viewform?usp=pp_url

G. Nurse Informaticist  
https://docs.google.com/forms/d/e/1FAIpQLSdzuSEviiXlpTdxCFH9ESYRyKjEw7YysknyJEoUQilqDx6Mabq/viewform?usp=pp_url

H. Advanced Practice Registered Nurse  
https://docs.google.com/forms/d/e/1FAIpQLScbG7nPxn75J_9v66Ed3UrgLMnWFQQaUUiL-VkK9Lx2Q52-GQ/viewform?usp=pp_url

I. DAISY Nurse Award for Advancing Health Equity - Team Award  
https://docs.google.com/forms/d/e/1FAIpQLSfUNT0ovRon1OQsLT_s173SmDhHjRR0ejJoTobmuGiDxUizg/viewform?usp=pp_url

QUESTIONS??

email Dr. Leli Pedro Drake, Excellence Awards Chair at drcedar@hotmail.com  
or text to 303-909-5368. Please include name and topic since your number will show up as “Unknown